

Meeting : 01

A meeting of IOAC was held with College Council on 11/8/22 at 10:30 am in the office of the principal to discuss the College development plan for 2022-23. Feedbacks were discussed and plan was made to take necessary action. Composition of IOAC was also discussed in the meeting.

Chairperson

Mrs Leena Kajal, Principal.

Leena

College Council Members

1. Sh. Salender Singh
2. Sh. Anil Kumar (C.Sc.)
3. Dr. Minasi Sharma
4. Mrs. Saroj Bala
5. Mr Anil (Commerce)

IOAC Incharge

Mrs. Narmala . R

Narmala
16/8/22

IOAC Members

Dr. Sudesh Rathor

Dr. pooja

Mr. Rajiv Kumar

Mr. Pardeep

Mr. Greeta

Rajiv

Pardeep

Special Invitee

Dr. Vinod Gull (Bursar)

Representative of Industrialist

Mr. Swesh.

Meeting: 02

A meeting of IOAC members was held on 12/8/22 in the office of the Principal to discuss the following points.

- * Admissions in B.Com & BA
- * To organize Orientation Programme for freshers
- * Mentor list
- * To discuss feedback
- * To Verify API
- * Lesson plans
- * Take classes as per Tim Table
- * To Allot Proctorial duties
- * Discuss the discontinuation of B.Sc. as per dep order
- * Proper utilisation of human Capital and Physical assets of the Institution for the infrastructure development & smooth functioning of the College
- * Activities to be organized by different Cells and societies
- * To promote faculty members to participate in various Workshops, seminars, Conferences and other training programmes for the upgradation of teaching learning process.
- * Organise soft skill programmes for students.

Following members were Present

1. Nirmala (IOAC Incharge)
2. Dr. Pooja Toop
3. Dr. Sudesh A
4. Mr. Rajiv
5. Mr. Pardeep
6. Dr. Geeta

Principal

Meeting: 03

A meeting was held in the principal office on 22/9/22 to discuss the following points:

- * Rep Visit of inspection team from Cr. SV. for PG/DCA
- * Organize Montec meeting of students
- * To Consume various grants (Sci, Lib, Women cell etc)
- * To organize Talent show for the students to identify their Talents.
- * Discuss the Scholarship schemes of students.
- * Repair of fans, generator, taps.
- * Activities to be organised by Cells & Societies.
- * One day N.S.S Cleanliness Camp.
- * Organise Athletic meet.

Following staff members were present in the meeting

1. Ms. Virmala (IOAC Incharge)

2. Dr. Pooja

3. Dr. Sudesh

4. Mr. Raju

5. Mr. Pardeep

6. Dr. Greta

7. Mr. Anil (C.Sc.)

8. Dr. Sunila (Hr)

9. Dr. Neha

[Signature]
Principal

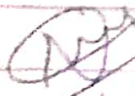
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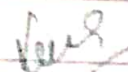
Meeting: 04

A meeting was held in the Principal office on 22/10/22 to discuss the following points

- * Admissions of PGIDCA *
- * Organise Blood donation Camp.
- * Give best library user award for Teacher and student to motivate them to use library
- * Activities to aware the students about Nature by NIC Cell.
- * Aware the students by about Water Conservation and reducing environmental degradation
- * Women Cell → Legal Literacy Cell to organise activities with N.G.O.s
- * Activities to be organised by Career guidance and placement Cell.
- * Buy 4 batteries of UPS (1 - Women Cell 1 - Psy Dept inserted 2 - Computer Lab)
- * Buy 16 to 18 batteries for Computer UPS in Computer Lab.
- * Arrange tour for Boys to Kurukshetra or any other place
- * Establish "Research and Development Cell"


22/10/22

IOAC
(Incharge)

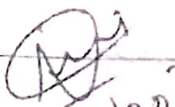


Principal.

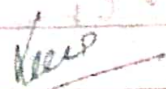
Meeting: 05

A meeting was held in the principal office on 1/12/22 to discuss the following points

- * Submission of Internal Assessment by Staff
- * To organise Science exhibition in the College and to participate in Intercollege Sci exhibitions.
- * participations in youth festival.
- * Smoothly organise Intercollege Thakamanda Competition in our College
- * Competitions by Red-Ribbon Club.
- * Students to visit District level Greta Mahotsav
- * Conduct Exams smoothly.
- * Allot discipline duty during exams.
- * To plant herbs & Shurbs in the College
- * To repair Auro (as) Service of Auro
- * Submission of Absentee slip by all the staff members.
- * Participations of students in Inter college Athletic Meet 2022-23 to be hold on 6 & 7 december at Maharana Pratap stadium, GUSAT, Udaipur.


1/12/22

(IOAC Incharge)



Principal

Date :

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Meeting: 06.

A meeting was held in the principal office on 9/1/23 to discuss the undermentioned points.

- * To Commence classes for 2nd & 3rd yr from 11.00
- * To prepare time table & circulate in whatsapp
- * To Submit lesson plans.
- * To allot proctorial duties
- * Meetings of Alumni Association
- * Submission of AOPAR
- * Upload internal Assessment on Time
- * To clear the bills on Time
- * Friendly match with mate staff and students (Cricket)
- * Superannuation of the principal. (Mrs. Leena Kojal)
- * plantation drive to remove weeds, clean park, ground & plant new plants & shrubs

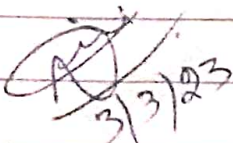
~~(SOPAC Incharge)~~
09/01/23

Keer
09/01/2023
Principal

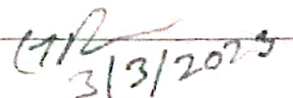
Meeting : 07

A meeting was held in the Principal office on 3/3/23 to discuss the undermentioned points

- * Organise NSS seven day camp
- * Organise activities by Eco Club (Water Conservation) Legal Literacy Cell (Legal rights, Social issues & other related to Society, Traffic Interpretation Center)
- * Celebrate important days by subject Societies - Sunday, Water day, Constitution day, Holi, Hindi divas, etc.
- * Placement cell to organise activities for the benefit of the students.
- * Constitute IDP Committee & upload data
- * Conduct Internal test for Assessment


3/3/23

(IOAC Incharge)


3/3/2023

(Principal.)

Meeting: 08

A meeting was held in the Principal's office on 11/4/23 to discuss the undermentioned points.

- * Ask the staff members to complete the syllabus for all classes as per lesson plan or before commencing exam.
- * Conduct the practicals smoothly.
- * Change the tubelights in the classroom where they are not working.
- * Report on Idp portal.
- * Ask the staff members to fill the absentee slip.
- * Conduct exams from 10 May smoothly.
- * Allot exam duties & Discipline duty during exam time.

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~~11/4/23~~
(IOAC in charge)

11/4/2023
Principal