

Action Taking Report of Meeting 01
held on. 16/8/22.

- * College development plan for the session 2022-23 was discussed.
- * Feedbacks were discussed and plan was made to take necessary actions.
- * Composition of IOAC was finalised after the discussion with principal and college council members.

[Signature]
18/8/22.
IOAC.


Incharge.

[Signature]
Principal.

Action Taken Report of Meeting 2 held.

on 18/2/22.

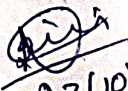
- * Admissions of different streams BA, B.Com, ~~PGD & PAB~~ were completed well on time.
- * Orientation Prog for freshers were organised.
- * Mentors list was prepared & communicated to staff & students.
- * Staff submitted the lesson plans and teach classes as per allotted time-table.
- * Proctorial duties were allotted to staff.
- * API of different staff were verified.
- * Bsc was discontinued (Classes of BSc-I & II were carried on)
- * Diff societies organised diff activities for the benefit of students.
- * ~~30~~ Few staff participated in workshops ^{& FDP} for upgrading their knowledge.
- * Skill development Programmes were also organised.



22/2/22.
ICAC.
(Incharge)



Action Taken Report of Meeting : 03
held on 22/9/22.

- * Inspection team from G.S.U was visited the college for inspection of PGDCA
- * Meester meeting was organised for the students
- * Grants of Sci, library, Women Cell etc were consumed, on time.
- * Cultural Committee organised talent show.
- * Benefit of Scholarship was given to the students with the help of Incharge -
- * Different Fans in rooms, generator & taps were repaired.
- * Different Cells & societies organised diff activities.
- * One day N.S.S cleanliness camp was organised.
- * Athletic meet was organised by sports dept.


28/10/22.
I.A.C.
(Incharge)


(Principal)

Action Taken Report of Meeting: 04.

held on 27/10/22

- * Admissions of PG/DCA were completed on time.
- * Blood donation camp was organised
- * Award to best library user for student and staff was carried forward to next year.
- * To spread awareness about Nature, Nature Interpretation Cell organised activities
- * EVS Committee organised activity to conserve water and reduce degradation.
- * Activities with NGOs were organised by Women Cell & Legal Literacy Cell.
- * Career guidance & placement Cell also organised activities for the students
- * 4 batteries of Inverter (1 for Women Cell & 2 for Computer Lab) were purchased & 1 for Psydept Lab was purchased
- * Batteries for computer lab was also purchased
- * Tabor fair for Boys was arranged to promote culture to Kurukshetra & nearby places.
- * Research & Development Cell was established in the college


(^{Dr. P. S. Singh}
I.A.C. Incharge)

(^{Dr. S. S. Singh}
Principal)

Action Taken Report of Meeting : 05
held on 1/12/22.


- * All the staff members submitted the internal assessment of the students & absentee slip also.
- * Science exhibition was organised in the college + inter college, in which our college won prizes.
- * Many students participated in youth festival and got prizes.
- * Inter college Charakamanda competition was organised smoothly in our college.
- * Red-Ribbon club organised competition to aware students.
- * Students & staff from our college visited Greta Nehotsan to promote our culture.
- * Discipline duties were allotted during exams. & Immigration duties also.
- * Many plants were planted through plantation drive.
- * Auro was repaired.
- * Many students won prizes in Inter College Athletic Meet of 2022-23 held at Maharana Pratap stadium.


9/1/23
(I.O.A.C. Incharge)


(Principal.)

Actions Taken Report of Meeting: 06.
held on 9/1/23.

- * New timetable for the even sem was prepared and circulated + classes were started.
- * Lesson plans for the sem was submitted by the staff
- * Proctorial duties were allotted
- * Alumni Association had its meeting with Alumni
- * AOPR was submitted before time limit.
- * Internal Assessment was uploaded on the Portal well on time
- * Pending bills were cleared
- * A friendly match with staff (male) + students was organised by sports dept (Cricket Match.)
- * Superannuation of Mrs. Leena Kajer (Principal) was celebrated grandly
- * Plantation drive was organised.



3/3/23
Incharge
(Incharge)


(Principal)

Actions Taken Report of Meeting : 07.

held on 3/3/23.

- * Seven days N.S.S. Camp was organised.
- * Eco club & legal literacy cell organised different activities to aware the students.
- * Important days were celebrated.
- * Placement cell organised activities for the staff.
- * IOP Committees was constituted & ~~it~~ ^{all} data was uploaded.
- * Internal Tests were conducted to complete the Process of assessment.



11/1/23
IOP C.
Incharge.

1/12
(Principal)

Action Taken Report of Meeting:08

held on 11/11/28.

- * Syllabus was timely completed
- * Practicals of various subjects were smoothly conducted.
- * Tubelights were changed in the classrooms.
- * A report on Idp Portal was given by the Incharge.
- * Absentee slips was submitted by the Staff on time.
- * Exams were conducted smoothly without any hinderance.
- * Exam duties & Discipline duties were allotted.
- * Report for the session 22-23 was prepared


I.O.A.C.
(Incharge)

HR